

THE WHEELS PROJECT

31 - 32 Bonville Road

Brislington

Bristol BS4 5QH

Registered Charity No: 1081236

ENVIRONMENTAL POLICY

The Wheels Project Ltd.'s mission is to unlock the potential of young people by creating opportunities to channel energy, educate and build confidence so they are able to achieve greater aspirations in the future. To do this there are three main aims directing Company business:

- to educate young people in vehicle use, repair and maintenance to enable them to make a positive contribution during an educational course and achieve positive outcomes.
- to engage with and motivate disaffected young people and those at risk of disaffection to help them feel they have something positive to offer their community upon completion of an educational course and to change attitudes and behaviours to reconnect them into mainstream society.
- to motivate disaffected young people and those at risk of disaffection to change attitudes and behaviours that includes them in mainstream society and make a positive contribution to them and their families.

The Wheels Project Ltd accepts responsibility for any harmful effects its operations may have on both the local and global environment and is committed to reducing them.

The key points of its strategy to achieve this are to:

- minimise waste by evaluating operations and ensuring they are as efficient as possible.
- commit to a policy of actions in its operations to reduce, re-use and recycle as a preferred option.
- minimise toxic emissions through the selection, use and repair of vehicles and the course of its power requirement actively promote recycling internally and amongst its customers, partners and suppliers.

The Wheels Project Ltd will seek to comply with all relevant environmental legislation and work towards active record keeping commensurate with a recognised environmental management system.

This Policy will be reviewed at least annually and will be made available for public scrutiny at all times from the office and externally. The Policy acts as part of The Wheels Project's governing documents for setting improvements within monitoring systems.

The Wheels Project Ltd will include environmental awareness within any personal development or training plans and enlist staff and associate support in improving the Company's performance.

Electricity

1. Turn off all equipment (bar security devices) upon vacating the building
2. Install and use most efficient lighting such as LED throughout
3. Carry out regular safety checks at least annually
4. Read and Record consumption via meter readings end of each month
5. Compare consumption rates with corresponding months in previous years

Gas

1. Turn off all heating apart from pilot lights when building is vacated unless temperature expected to or falls below 0 degrees centigrade
2. Carry out annual safety checks by Gas approved gas engineer, immediately if any leaks detected
3. Read and Record consumption via meter readings end of each month
4. Compare consumption rates with corresponding months in previous years

Water

1. Check daily for leaks, identify location/site and report to Bristol Water immediately
2. Report any pollution/dischouration of water to Bristol Water immediately

Oils, Fluids, Filters

1. Store in a safe, secure, enclosed containers
2. Recycle through Commercial contractor (Safety Kleen)

Toxic Emissions

1. Use of industry approved extraction fans to remove toxic gases

Vehicle parts

1. Dispose of through approved contractor (R. Orchard, Tool man)

Vehicles

1. Vehicles disposed of via registered scrap metal dealer (Euro Scrap)
2. Fossil fuelled vehicles will be used by the Project until the technological and economic opportunity arises for use alternative, more environmentally friendly vehicles.

Paper

1. Administration aims to be paperless through Bank transfers, data collection, files, evaluation, invoicing
2. Recycled by Wheels' staff collecting and disposing cardboard waste to local recycling centre

Cardboard

1. Recycled through collection and disposal of cardboard waste at local recycling centre

Plastic

1. Recycled through collection and disposal of cardboard waste at local recycling centre